

The Commonwealth of Massachusetts
Department of Energy Resources
100 Cambridge Street, Suite 1020
Boston, MA 02114
<http://www.mass.gov/doer>



PROGRAM OPPORTUNITY NOTICE (PON)

Energy Efficiency and Conservation Block Grant
(EECBG) Program 2009:
Application for Competitive Municipal Sub-Grants

PON-ENE-2010-009
October 5, 2009



American Recovery and Reinvestment Act

EECBG – Competitive Municipal Sub-Grants
Program Opportunity Notice No. ENE-2010-009

INTRODUCTION

The American Recovery and Reinvestment Act of 2009 (ARRA), recently enacted by Congress and signed by President Obama, provides a unique and historic opportunity to stimulate the development and deployment of advanced technology systems, create jobs, reduce our country's dependence on foreign oil and curb carbon emissions from the transportation sector. The US Department of Energy (DOE) has granted ARRA funds to the Commonwealth of Massachusetts through an Energy Efficiency and Conservation Block Grant (EECBG) to advance efficiency and conservation goals at the local level. This Public Opportunity Notice (PON) provides cities and towns in the Commonwealth with populations less than 35,000 with an opportunity to apply for Competitive Municipal Sub-Grants. The Competitive Municipal Sub-Grants are funded through ARRA by the EECBG and will be used to support the development of projects that will reduce municipal energy use and greenhouse gas emissions.

PROGRAM OUTLINE

The Department of Energy Resources (DOER) is seeking clean technology projects, performance contracting projects, and thermal energy conservation measures in oil or propane heated municipal buildings. DOER will evaluate these proposals and provide funds in the form of Competitive Municipal Sub-Grants to awarded municipalities. Municipalities can apply to fund more than one project but must submit only one (1) application. For regional applications, each individual municipality must complete page one (1) of the application materials.

FUNDING

Funding for the Competitive Municipal Sub-Grants is made possible through ARRA and is provided by the EECBG. The maximum amount of funds available to a municipality is \$150,000, regardless of the number of projects. Funds cannot be used for projects that have already begun physical construction. The total amount of funds available for this program is \$12,252,100. Awards will be made based on project readiness, projected greenhouse gas reductions, and projected job creation. Preference will be given to applications that are ready for immediate initiation. In reviewing those projects that best meet the eligibility requirements, awards will be made based in part on geographic diversity.

The Grantee will be required to execute a Standard State Contract with the Commonwealth prior to receiving funds. The contract will establish terms and conditions and detail how and when payment will be made. Payments will be made directly to the Grantee. To be considered for funding applicants must supply a list of all costs associated with the project. The receipt and use of ARRA funds for these services are subjected to unprecedented levels of transparency and reporting requirements including but not limited to reporting, tracking and segregation of incurred costs, job creation and retention, access to records and ensuring prevailing wage rates. The Grantee will be responsible for complying with all ARRA compliance and reporting measures.

To qualify for funding, approved projects must benefit municipal buildings (including schools), be shovel ready, create jobs, reduce greenhouse gas emissions and leverage private capital and

expertise from other partners. Possible candidates for funding include solar photovoltaic installations; other clean energy technologies such as combined heat and power, biomass thermal, solar thermal, and geothermal; thermal efficiency measures in oil- or propane-heated buildings such as new high efficiency boilers and furnaces or improved efficiency in existing ones, replacement or improvement of heat delivery systems, and increased insulation or window replacement; and reduction (“buy-down”) of the total cost of efficiency measures identified by energy performance contractors.

PROGRAM ADMINISTRATION

The Grantee will manage the program and will ensure that funds are utilized for the projects as awarded in a timely manner, that all applicable permits are obtained, local and state procurement methods are employed, all applicable labor requirements are met, and state approval accounting procedures are used. Grantee will also be responsible for complying with all ARRA related program requirements. These requirements are included in the application materials, with further clarification to be provided in the contract terms and conditions

PROGRAM REPORTING

The Grantee will be responsible for compliance with all ARRA related program requirements, including but not limited to quarterly reports for the program period to DOER electronically in a format agreed to by both the Grantee and DOER.

HOW TO APPLY

Application packages are available online through the Commonwealth Procurement Access and Solicitation Site (www.comm-pass.com). Completed applications must be delivered to DOER’s office by the application deadline: December 7, 2009 by 5:00 pm. DOER reserves the right to limit the number of awardees. Requests for clarification or additional information regarding this PON must be submitted to the bidders’ forum on Comm-PASS (www.comm-pass.com). Instructions for accessing this forum are included in the application materials. Completed applications must be submitted in the format or formats provided electronically via e-mail to diane.gray@state.ma.us and as five (5) unbound hard copies (including attachments) to the address below:

Department of Energy Resources
100 Cambridge Street, 10th Floor
Boston, MA 02114
ATTN: Diane Gray

To obtain additional information contact:

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